

**REGULAR MEETING  
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE**

December 10, 2013 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date at the Williams County Emergency Medical Services Building.

**CHAIR: Jim Hicks  
VICE CHAIR: Dawn Baldwin  
SECRETARY: Anne Retcher/Robin Kemp**

**MEMBERS PRESENT**

Robin Kemp, Commissioners  
Candy Scribner, Health Dept  
Don Bulla, Communications  
Kim Herman, Clerk of Courts

Jim Hicks, EMS  
Dennis Smith, Engineer  
Steve Towns, Sheriff  
Art Chupp, Hillside

The meeting was called to order at 9:05 a.m.

The minutes from the prior meeting were reviewed. A motion to approve the minutes was made by Kim Herman, seconded by Steve Towns and unanimously approved.

**ACCIDENT/INCIDENT REPORTS**

Accident/Incident Reports prepared by Robin Kemp were reviewed.

October 2013 – 2 incidents; 1 BWC claim

November 2013 – 1 incident, 0 BWC claims

**JEANS DAY**

Robin reported that as of this date we have collected \$334.00 for Christmas for Kids.

**HEALTH FAIR:**

Date: November 7, 2013. Candy confirmed there will be no change in prices this year. Time: 7am – 9am

Candy advised that there were 112 employees and 16 spouses in attendance at this year's health fair. There were 14 PSA's and 47 A1-C's. Also, 73 people gave feedback on the evaluation form. Among the positive comments was the fact that it was all in one location and was quick and easy. Among the negative comments was that they felt rushed and that maybe there should be something different, or a blood drive. There were a lot of thank you's. Steve indicated that one of his employees noted that the blood draw was tough and wondered if there was a new person doing blood draws this time.

**TRAINING UPDATE:**

There was no training update.

## **Black Swamp Meeting and Events:**

December 10                    BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am  
Topic: Holiday Banquet  
**ATTENDING: Patti Rockey**

### OTHER TOPICS FOR DISCUSSION:

Candy wondered if we should consider meeting every other month rather than every month. A motion was made by Kim Herman to meet every other month, seconded by Steve Towns. The motion passed unanimously.

There being no further business to come before the meeting, a motion to adjourn was made by Robin Kemp, seconded by Dennis Smith and unanimously passed. The meeting adjourned at 9:18 a.m.

**The next meeting will be**

***TUESDAY, February 11, 2014 at 9:00 a.m.***