

**REGULAR MEETING
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE**

June 11, 2013 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date at the Williams County Emergency Medical Services Building.

**CHAIR: Jim Hicks
VICE CHAIR: Dawn Baldwin
SECRETARY: Anne Retcher/Robin Kemp**

MEMBERS PRESENT

Robin Kemp, Commissioners	Jim Hicks, EMS
Candy Scribner, Health Dept	Pamela Johnson, J&FS
Dennis Smith, Engineer	Dawn Baldwin, Communications
Kim Shoup, Health Dept.	Kim Herman, Clerk of Courts
Steve Towns, Sheriff	

The meeting was called to order at 9:00 a.m.

The minutes from the prior meeting were reviewed. A motion to approve the minutes was made by Kim Herman, seconded by Pam Johnson and unanimously approved.

ACCIDENT/INCIDENT REPORTS

Accident/Incident Reports prepared by Robin Kemp were reviewed.

April, 2013 – 5 incidents; 3 BWC claims.

May, 2013 – 5 incidents; 1 BWC claim

Steve Towns mentioned that his department is looking at possible fraud investigations in the future relating to BWC claims, public assistance, etc. in an effort to try to cut down on misuse of these systems.

Pam Johnson commented on the County Health Assessment that will be published in the near future.

JEANS DAY

Robin advised that the paycheck flyers for the June jeans day for the Compassion Clinic of Williams County were prepared and given to Cindy Mercer to be placed in the paychecks distributed on June 14, 2013.

HEALTH FAIR:

Date: November 7, 2013. Candy confirmed there will be no change in prices this year. Time: 7am – 9am

A quick discussion took place concerning the Health Fair. Candy advised she will start contacting vendors. Robin advised the Commissioners office will contact those vendors they have contacted in the past to see if they are interested in participating this year.

Candy will be looking into how the food drive was done in past years and will report at a later meeting.

TRAINING UPDATE:

Robin gave an update on the trainings for 2013. She advised that the fire extinguisher training scheduled for June 10, 2013 was canceled because of rain. The road leading out to the training facility is closed so we may want to reschedule the training after the road is opened.

Black Swamp Meeting and Events:

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| May 21 | BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – OSHA Update
ATTENDING: Robin Kemp |
| June 18 | BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – Accident Investigation, Dayna Noble, BWC
ATTENDING: Robin Kemp |

Robin advised the topic for the May meeting was changed to information on temporary employees.

OTHER TOPICS FOR DISCUSSION:

Robin advised there was a great response to the walking challenge held this year.

A lengthy discussion was held concerning possible training to be done by the Sheriff's Department concerning training for all county departments on how to respond in the event of an emergency involving a shooter or other potential violent threats. It is hoped that this can be scheduled sometime this year, maybe in the Fall as it is believed this is a very important topic for all county employees.

There being no further business to come before the meeting, a motion to adjourn was made by Robin Kemp, seconded by Jim Hicks and unanimously passed. The meeting adjourned at 9:32 a.m.

THERE WILL BE NO MEETING IN JULY, 2013

The next meeting will be

TUESDAY, August 13, 2013 at 9:00 a.m.