

**REGULAR MEETING
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE**

April 12, 2011 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date in the Training Room of the Williams County Emergency Medical Services Building.

MEMBERS PRESENT

Anne Retcher, Commissioners
Joan Miller, BD of DD
Candy Scribner, WCHD
Tony Gonzales, Dept of Aging
Art Chupp, Hillside

Jeff Dick, OSU Ext
Dennis Smith, Engineer
Alan Dietrich, Juvenile Probation

The Minutes from the prior meeting were reviewed, Jeff Dick moved to accept the minutes as presented, Seconded by Joan Miller and Accepted by everyone.

ACCIDENT/INCIDENT REPORTS

Accident/Incident Reports prepared by Robin Kemp were reviewed.

SAFETY MANUAL REVIEW & UPDATE

- Review Manual – Manual was passed around for all members to review.
- Anne spoke with Deb Gordon and we can “password protect” items on the website.
- Deb Gordon informed Anne that a “counter” could be added to the Home Page – this has been added.

The manual will be presented to the Commissioners once it is completed in its entirety.

HEALTH FAIR

- 2011 Health Fair is set for November 3, 2011
- 6:30a.m. – 8:30a.m. (Lab)
- 6:30 a.m. – 9:00a.m. (Health Fair)
- We are locked in on the following prices:
 - \$30 – Profile
 - \$25 – PSA
 - \$10 – A1C
- Candy Scribner will contact the screening people
- Anne Retcher will contact our insurance providers

JEANS DAY

- \$195 dollars was collected from Jeans Day that was held on March 18, 2011 for Cancer Assistance – NICE WORK!!!!
- Dates & Organizations for 2011:
 - **July 1, 2011 – Compassion Clinic**
 - Contact person is Jan David
 - **September 2, 2011 – Lion’s Club**
 - Candy Scribner spoke with Joann and she informed Candy that there is more than one Lion’s Club in Williams County. If we do NW Ohio – Regional the money can be earmarked for Williams County.

- **November 4, 2011 – Cops with Kids**
 - Anne Retcher will contact Chief Arnold at Bryan PD
- The Committee wants to be sure all employees understand each Organization. Information in regards to the above will be sent to all Elected Officials and Department Heads and will be posted on the Health & Safety Committee's website.

Black Swamp Meeting and Events:

Ask that those who attend bring feedback and information in regards to said luncheon. Dawn Baldwin informed the Committee that on the website they are supposed to post PowerPoint presentations that could be shared with Committee and all Employees.

Dawn Baldwin provided the following information since their website is not currently updated:

April 19	Awards Banquet – Dennis Smith
May 17	Hearing Protection
*June 16	Legal Issues & Safety: Your rights and responsibilities
June 21	Panel Discussion

*These are ADDITIONAL meetings that we have the option to attend.

*Additional meetings we can attend.

Discussion:

Blood Drive on March 17, 2011 at Enrichment Center

Website –

- 4th year – Girls Night Out
 - Candy will email items out so they can be posted on website

Meeting adjourned at 9:45 a.m.

Motion made by Jeff Miller

Seconded by Candy Scribner

The next meeting will be

TUESDAY MAY 10, 2011 at 9:00 a.m.