

REGULAR MEETING
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE

March 8, 2011 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date in the Training Room of the Williams County Emergency Medical Services Building.

MEMBERS PRESENT

Anne Retcher, Commissioners
Jim Hicks, EMS
Jeff Dick, OSU Ext.
Kim Herman, Clerk of Courts
Joan Miller, BD of DD
Candy Scribner, WCHD

Jim Snivley, WCSD
Dennis Smith, Engineer
Art Chupp, Hillside

Dayna Noble from BWC was also present.

The Minutes from the prior meeting were reviewed, Jeff Dick moved to accept the minutes as presented, Seconded by Kim Herman and Accepted by everyone.

ACCIDENT/INCIDENT REPORTS

Accident/Incident Reports prepared by Robin Kemp were reviewed.

SAFETY MANUAL REVIEW & UPDATE

- Review Manual
- Anne will check with Deb Gordon to see if we can “password protect” items on the website.

The manual will be presented to the Commissioners once it is completed in its entirety.

HEALTH FAIR

- 2011 Health Fair is set for November 3, 2011
- 6:30a.m. – 8:30a.m. (Lab)
- 6:30 a.m. – 9:00a.m. (Health Fair)
- We are locked in on the following prices:
 - \$30 – Profile
 - \$25 – PSA
 - \$10 – A1C
- Candy Scribner will contact the screening people

JEANS DAY

- Reviewed Spreadsheet from Passed Jean Days
- Dates & Organizations for 2011:
 - **March 18, 2011 – Cancer Assistance**
 - Candy Scribner will contact Nancy Johnson
 - **July 1, 2011 – Compassion Clinic**
 - Contact person is Jan David
 - **September 2, 2011 – Lion’s Club**

- Candy Scribner will look for a contact person – (maybe Charlie Hinkle in Pioneer)
 - **November 4, 2011 – Cops with Kids**
 - Anne Retcher will contact Chief Arnold at Bryan PD
- The Committee wants to be sure all employees understand each Organization. Information in regards to the above will be sent to all Elected Officials and Department Heads and will be posted on the Health & Safety Committee's website.

Black Swamp Meeting and Events:

Ask that those who attend bring feedback and information in regards to said luncheon. Dawn Baldwin informed the Committee that on the website they are supposed to post PowerPoint presentations that could be shared with Committee and all Employees.

Dawn Baldwin provided the following information since their website is not currently updated:

March 15	OSHA Overview – Art Chupp
*March 24	Hazard Communication
April 19	Awards Banquet
May 17	Hearing Protection
*June 16	Legal Issues & Safety: Your rights and responsibilities – Jeff Dick
June 21	Panel Discussion

*These are ADDITIONAL meetings that we have the option to attend.

*Additional meetings we can attend.

Discussion:

Blood Drive on March 17, 2011 at Enrichment Center

Website –

- Candy has heard good feedback in regards to the website.
- The question was posed if we can add a Counter to the website. Anne will check with Deb Gordon.

Meeting adjourned at 9:45 a.m.

Motion made by Joan Miller

Seconded by Kim Herman

The next meeting will be

TUESDAY APRIL 12, 2011 at 9:00 a.m.