

REGULAR MEETING
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE

September 7, 2010 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date in the Training Room of the Williams County Emergency Medical Services Building.

MEMBERS PRESENT

Anne Retcher, Commissioners
Jim Hicks, EMS
Kim Herman, Clerk of Courts

Jennifer Dietsch, Commissioners
Susan Jackson, J&FS
Dennis Smith, Engineer's

Dayna Noble from BWC was also present.

The Minutes from the prior meeting were reviewed, Jennifer Dietsch moved to accept the minutes as presented, Seconded by Kim Herman and Accepted by everyone.

JEANS DAY

Second Jeans day was scheduled for September 3, 2010. Organization: Back Pack for Kids in Need (School Supplies) which will be donated to the Free Store in Edgerton.

Third Jeans Day is scheduled for November 5, 2010. Organization: Shop with a Cop

REPORTS

Jennifer Dietsch discussed the accident/incident reports.

No new BWC claims.

9 reports for July

- 7 – CORSA Claim
 - 6 - Windshield Chip – Minor to Major
 - 1 – Vehicle Claim
- 5 – Incident Reports
 - 2 – Senior Citizen Incidents – fell at centers
 - 1 – wrist injury
 - 1 – face injury
 - 1 – cut hand – Treated as First Aid
 - 1 – knee issue

September and October are transitional months. The weather is changing so REMEMBER to use WET FLOOR Signs, Salt Sidewalks and Parking Lots to prevent slips & falls.

Group Retro Program

- Coshocton County puts out a Quarterly Newsletter. Coshocton County is very similar to Williams County. Jennifer mentioned that she has considered trying to do a Monthly or Quarterly Newsletter. Within this newsletter we could include: Jean Day Reminders, Health & Safety Updates, & Safety Reminders.
- Williams County is down 90% on claims - frequency, severity and claims costs.
- 13% Savings
- Reserves come off claim after 270 days with nothing occurring on the claim
- Williams County is further ahead than Group anticipated.

TRAINING MATRIX

Everyone will receive a copy once completed.

SAFETY MANUAL REVIEW & UPDATE

- Reporting Forms (Jennifer Dietsch & Dennis Smith)
 - TABLED until manual is complete waiting on the manual to be done
- First Aid Tab (Jim H. & Joan)
 - TABLED until September, 2010
 - J. Dietsch sent sample policies to J. Hicks and J. Miller that was sent to her from Doug Newman, CompManagement Risk Serv. Senior Analyst
- Ergonomics (Jennifer Dietsch & Dawn Baldwin)
 - *Susan Jackson made a motion to approve as presented, Seconded by Kim Herman and Accepted by everyone.*
 - There will be minor training involved....more of an awareness.
 - D. Noble said be sure to listen to your employees on this issue.
 - J. Dietsch stated if you have employees complaining of pain, Craig from BWC will come in and do an evaluation.

The manual will be presented to the Commissioners once it is completed in its entirety.

Black Swamp Meeting and Events:

August 17, 2010 – (Internet Safety) - Susan Jackson

Stated it was very interesting, there are PROS & CONS to using Facebook. Lots of businesses are starting to use Facebook.

September 21, 2010 – (Safety & Health Day) – Dennis Smith

October 19, 2010 – (Fire Safety) – Kim Herman is checking her calendar

HEALTH FAIR

We need to decide on what we want at the Health Fair.

- Lab – Confirmed ✓
- EMS – Blood Pressure
- Derma Scan – do we want?
 - If an employee is available.
- Fitness Assessment – CHWC ✓
- Glaucoma Screening – Candy is waiting on a call back from Dr. Kunsman
- Height/Weight & BMI – Luann Counts, MCHA ✓
- Table with various Health Information
- American Cancer Society
- Hearing Screening?
- Chiropractor – Dr. Schlade, Montpelier ✓
- Insurance Company
- Local Food Health
- Food Planning (Breakfast)

- A. Retcher has spoke with M. Hauer. Hauer is going to talk to Thom Dawson, Hillside's Food Supervisor.
- CEBCO – Email sent, waiting for a response ✓
- Delta Dental – Email sent, waiting for a response
- Ohio Deferred Comp – Brent Tabler ✓
- CCAO – Email sent, waiting for a response
- Aflac – Laurie Walkowski ✓
- Great-West Retirement Services – Sue Steinert ✓
- Anthem – Email sent, waiting for a response ✓
- Donate Life – Ohio
- Bryan YMCA

Date on when Department Flyers will go out: September 27, 2010

Date to put in paychecks: October 7, 2010

Date all registrations are to be turned in: October 27, 2010

- C. Mercer is willing to collect registrations
- List of Registrations need to be sent to hospital 1-2 weeks prior
- Cost – No cost to employees (Commissioners Cover)
- No flu shots at health fair
- Flu Shots are covered by our Health Insurance.
- Job Assignments, Need worker for:
 - 2 – 3 for Food
 - 2 – Entrance – to welcome and direct
 - 2 – Registration – Check off names
 - 1 – 2 evaluation table – collect evaluation.

Meeting adjourned at 9:40 a.m.

Motion made by Jennifer Dietsch

Seconded by Kim Herman

The next meeting will be *TUESDAY OCTOBER 5, 2010 at 9:00 a.m.*