

REGULAR MEETING
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE

November 16, 2010 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date in the Training Room of the Williams County Emergency Medical Services Building.

MEMBERS PRESENT

Anne Retcher, Commissioners
Joan Miller, Dept of DD
Candy Scribner, Health Dept
Tony Gonzales, Dept of Aging
Jim Snivley, Sheriff's Office

Jim Hicks, EMS
Art Chupp, Hillside
Susan Jackson, J&FS
Dennis Smith, Eng

The Minutes from the prior meeting were reviewed, Susan Jackson moved to accept the minutes as presented, Seconded by Tony Gonzales and Accepted by everyone.

HEALTH FAIR

RECAP – Health Fair 2010 – Went very well. We had a total of 154 participants. Everyone participated in Blood Work. Results were received in 2 days! =)

Comments from questionnaire: Great that they offer these services.
Glad that the health fair is back.
Has helped them discover health issues
Only Dislike – Parking

Recommendations from questionnaires: Have earlier in the year
Flu Shots
Frosted mini wheats, eggs, bacon

Overall positive feedback!

Recommendations for next year from Committee:
Have staff/workers park in a different location
Run hours for Health Fair the same as Lab hours – 6am – 9am

H&S Meetings – Anne Retcher had a discussion in regards to the work for the Committee. Different things within the Committee need to be done by more than just the Commissioners' Office. Anne would like things to be more evenly disbursed throughout all the members.

In regards to Jean's Day – Joan Miller stepped up and will now handle Jean's Day.
School Supplies – Susan Jackson stepped up and will be purchasing the items from this jeans day and will take them out to the Free Store.

JEANS DAY

Third Jeans Day - November 5, 2010. Organization: Shop with a Cop – Raised \$246.00 ☺

ACCIDENT/INCIDENT REPORTS

Accident/Incident Reports – will be maintained by Robin.

SAFETY MANUAL REVIEW & UPDATE

- Reporting Forms (Dennis Smith)
 - TABLED until manual is complete waiting on the manual to be done

- First Aid Tab (Jim H. & Joan)
 - List has been obtained as to what goes in First Aid Kits
 - Previously – EMS bought kits & keeps them up to date.
 - Anne will email Jim a list of all Elected Officials & Dept Heads so he can email the checklist on the kits.
 - TABLED until January, 2011

The manual will be presented to the Commissioners once it is completed in its entirety.

Black Swamp Meeting and Events:

November 16, 2010 – Susan Jackson will be attending Protection American Workers Act Meeting.

December 14, 2010 – Dennis Smith

We should be receiving next year's list.

Meeting adjourned at 9:30 a.m.

Motion made by Tony Gonzales

Seconded by Art Chupp

The next meeting will be

TUESDAY JANUARY 11, 2010 at 9:00 a.m.