

**REGULAR MEETING**  
**WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE**

October 19, 2010 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date in the Training Room of the Williams County Emergency Medical Services Building.

**MEMBERS PRESENT**

Anne Retcher, Commissioners  
Jim Hicks, EMS  
Art Chupp, Hillside  
Susan Jackson, J&FS  
Patsy Mealer, Recorder

Candy Scribner, Health Dept  
Dawn Baldwin, 911/EMA  
Dennis Smith, Engineer  
Kim Herman, Clerk of Courts

The Minutes from the prior meeting were reviewed, Kim Herman moved to accept the minutes as presented, Seconded by Dawn Baldwin and Accepted by everyone.

**HEALTH FAIR**

The following has confirmed attendance at Health Fair:

- Lab – Confirmed ✓
- EMS – Blood Pressure ✓
- Derma Scan – Candy Scribner, Health Dept ✓
- Fitness Assessment – CHWC ✓
- Glaucoma Screening – Dr. Kunsman ✓
- Height/Weight & BMI – Luann Counts, MCHA ✓
- Table with various Health Information ✓
- American Cancer Society ✓
- Hearing Screening, Beth Schweitzer, Health Dept ✓
- Ear Exam – Mary Beth Burton, MCHA ✓
- Chiropractor – Dr. Schlade, Montpelier ✓
- Local Food Health – Veria Frank ✓
- Food Planning (Breakfast) ✓
- CEBCO – Rep, Melissa Bodey ✓
- Delta Dental – Rep, Holly Hicks
- Ohio Deferred Comp – Brent Tabler ✓
- CCAO – Resp attending ✓
- Aflac – Laurie Walkowski ✓
- Great-West Retirement Services – Rep, Tonya Stockton ✓
- Anthem – Rep is attending ✓
- Donate Life – Ohio
- Bryan YMCA

- Not all departments received flyers.
- Flyers were sent out in Paychecks on October 21<sup>st</sup>, 2010.
- Flyers were sent to all Elected Officials & Dept Heads on October 25, 2010
- Registrations to be turned into Cindy Mercer by **October 27, 2010**
- Patsy Mealer will make 100 copies of Understanding Your Lab Values
- Candy will do Thank-You's to all volunteers
- List of Registrations need to be sent to hospital 1-2 weeks prior
- Lab will be set up day before
- Set-up Start @ 2pm on November 3<sup>rd</sup>, 2010 – need to be out by 4pm
- Tables in Lobby and Dining Room will need to be set up the MORNING OF Health Fair – **BE THERE AT 5:30 a.m.**
- Don't forget your Self Addressed Stamped Envelopes

- NEED WORKERS FOR:
  - 2 – 3 for Food
    - Thom Dawson
    - Mary McCrea

\*\*NOTE: Mary will be the GO TO PERSON if we need anything.

- 2 – Entrance & Welcome – (to welcome and direct)
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  -
- 2 – Registration – One from Hospital & 2 County Employees
  - Elaine Leatherman
  -
- Evaluation table – collect evaluation. (Same as Registration)

### JEANS DAY

Second Jeans day was scheduled for September 3, 2010 – raised \$130.00. Organization: Back Pack for Kids in Need (School Supplies) which will be donated to the Free Store in Edgerton.

Third Jeans Day is scheduled for November 5, 2010. Organization: Shop with a Cop

Newsletter that was tabled at the September Meeting has been removed from the table. If you would like any announcements made, please let Anne Retcher know and she will be sure to have it added to the Website.

### **SAFETY MANUAL REVIEW & UPDATE**

- Reporting Forms (Dennis Smith)
  - TABLED until manual is complete waiting on the manual to be done
- First Aid Tab (Jim H. & Joan)
  - TABLED until November, 2010

The manual will be presented to the Commissioners once it is completed in its entirety.

**Black Swamp Meeting and Events:**

Dennis Smith attended Safety Day – attended 3 breakout sessions – said all went good and they were very informative.

October 19, 2010 – Kim Herman is attending Fire & Safety meeting

November 16, 2010 – Susan Jackson will be attending Protection American Workers Act Meeting.

Meeting adjourned at 9:45 a.m.

Motion made by Dawn Baldwin

Seconded by Kim Herman

**The next meeting will be *TUESDAY November 16, 2010 at 9:00 a.m.***