

REGULAR MEETING
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE

May 5, 2010 @ 9:00 a.m.

The Williams County Health & Safety Committee met on May 5, 2010 in the Training Room of the Williams County Emergency Medical Services Building.

MEMBERS PRESENT

Anne Retcher, Commissioners
Jim Hicks, EMS
Patsy Mealer, Recorder
Susan Jackson, J&FS
Tony Gonzales, Dept of Aging
Kim Shoup, Health Dept
Jennifer Dietsch, Commissioners

Candy Scribner, Health Dept
Joan Miller, Board of DD
Kim Herman, Clerk of Courts
Jeff Dick, OSU Ext
Tim Jonovich, EMA/911

The Minutes from the prior meeting were reviewed, Kim Shoup moved to accept the minutes as presented, Seconded by Tony Gonzales and Accepted by everyone.

HEALTH MEETING

JEAN DAY

Patsy Mealer made the Motion to approve Jeans Day on July 2, 2010, September 3, 2010 & November 5, 2010, Seconded by Jennifer Dietsch and Accepted by everyone.

BLOOD DRIVE – GOAL of 25 People

Joan Miller reported that 12 people have signed up to donate. There are still plenty of open spaces. Hand out flyers to put up and donor cards to be passed out.

Donations: Jennifer Dietsch received from Montpelier Subway 2 dozen cookies; Walmart - \$25.00 Gift Card; Millers – 2 bags of pretzels; McDonalds – waiting on a response; Wendy's – Heard Nothing; Tanos – Heard nothing.

Suggestions: Susan Jackson – Pepsi delivery vendors – see if they would be willing to donate.

DISCUSSION

Write on flyer – Sponsored by Williams County Employees.

Joan Miller – Put announcement on the radio and put in Bryan Times

Candy Scribner – Will advertise on Cable TV, BMU and Time Warner & 27

SAFETY MEETING

Jennifer Dietsch discussed the accident/incident reports.

5 reports for April – 2 new BWC and 3 incidents – No Claims

- Employee moving resident had pain in hip –treated as first aid
- Employee moving a bed, felt a pull in forearm – BWC Claim – Transitional Work
- Employee changing bed pad pulled shoulder – BWC Claim – Resident became uncooperative – Transitional Work
- Near Miss – Employee carrying hot water for tea – the bottom of the pot fell out – treated as first aid – Corrected with all NEW Pots.
- Near Miss – Employee slipped on bathroom floor – Treated as first aid

Last month – Dept of Aging – vehicle accident. We paid \$1,000 on the claim.

Claims are getting VERY HIGH – be sure employees are practicing safe procedures.

Transitional Work – Reserves will be put on ALL claims. Keep employees at work.

Joan Miller – has work that could be for Transitional Work

Kim Herman – has work that could be for Transitional Work

Send Jennifer Dietsch an email on work that you would have within your office.

Additionally, New MCO beginning July 1, 2010 from Sheakley UniComp to CompManagement Health Systems. There is no cost to the County for an MCO that is paid by the Bureau of Worker's Compensation. Jennifer will see that all the departments are provided correct information before that time.

REMINDER: Incident Reports are to be reported to Supervisor by the end of their shift AND reported to the Commissioners' Office WITHIN 24 HOURS!

Accident & Investigation Training:

Location: EMS Training Room

Dates: May 18, 2010 from 12:30 to 4:30

May 19, 2010 from 8:30 to 12:30

This is a four (4) hour training. Thirteen (13) departments still have not contacted Jenn. If you have any questions, please give her a call. The Courthouse is covered, but if there is anyone else that would like to attend, please feel free.

Anne stated that a County Safety Coordinator needed to be named and asked for a motion. Joan Miller made a Motion to name Jennifer Dietsch as the Williams County Safety Coordinator, Seconded by Kim Herman and Accepted by everyone.

SAFETY MANUAL REVIEW & UPDATE

REMINDERS:

- Reporting Forms (Jenn & Dennis)
 - TABLED until manual is complete but before table of contents
 - List is almost complete, a list is being created.
 - The goal is to have everyone using the same forms including the incident reports, accident investigations, etc.

- First Aid Tab (Jim H. & Joan)
 - TABLED until June, 2010

- Evacuation maps are completed except for one
 - Joan Miller asked Jenn to review the Board of DD maps to see if AED is listed. Jenn will check and get back with Joan.
 - Jim Hicks stated the certain AEDs have be recalled
 - zollmedical.com or Cardiac Science
 - Jennifer Dietsch will check on AED in Courthouse

The manual will be presented to the Commissioners once it is completed in its entirety.

Jennifer Dietsch presented the manual thus far at the April Meeting.

We have begin with implementation of trainings with the policies/procedures that have been approved – we have many more to go

Black Swamp Meeting and Events:

May, 2010 – Kim Herman

June 15, 2010 – (Topic - Mercury) - Susan Jackson

Jennifer attended the Awards Banquet. The food was really good and the speaker they had was an interesting motivational speaker.

Discussion

Defensive Driving – State of MI had to have “Hands On Driving”

Jennifer asked Joan to pick up the cookies for the Blood Drive at the Montpelier Subway at 7:00 am.

Meeting adjourned at 10:00 a.m.

Motion made by Jennifer Dietsch

Seconded by Jeff Dick

The next meeting will be *TUESDAY JUNE 1, 2010* at 9:00 a.m.