

**REGULAR MEETING
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE**

November 13, 2012 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date at the Williams County Emergency Medical Services Building.

**CHAIR: Jim Hicks
VICE CHAIR: Dawn Baldwin
SECRETARY: Anne Retcher/Robin Kemp**

MEMBERS PRESENT

Robin Kemp, Commissioners	Alan Dietrich, Juvenile Probation
Candy Scribner, Health Dept	Steve Towns, Sheriff
Kim Herman, Clerk of Courts	Jim Hicks, EMS

The Minutes from the prior meeting were reviewed. Because there was not a quorum at the meeting, the approval of the minutes will be tabled until the next meeting.

ACCIDENT/INCIDENT REPORTS

Accident/Incident Reports prepared by Robin Kemp were reviewed.

October – 5 Incidents – 2 BWC Claims

JEANS DAY

- March 30, 2012 – Autism Awareness – Donated: \$80.00
- June 29, 2012 – Hospice – Donated \$35.00
- August 31, 2012 – Alzheimer Awareness – payroll inserts to Cindy – Donated \$75.00
- November 2, 2012 – Christmas for Kids. – Donated over \$500

HEALTH FAIR:

Date: November 1, 2012

Time: 7am – 9am

Prices: Blood Panel - \$35.00; A1C - \$11; PSA - \$16.00 – Everything else is the same.

Candy reported on the results of the surveys from the health fair and advised that she has sent out the thank-you's for this year. There were 120 participants, 13 spouses, 15 PSA tests and 44 AIC-blood sugar tests. Some comments included requests to add hearing test to next year's health fair. Jim Hicks also noted that he understood someone had fallen in the grass outside either coming from or going to their vehicle. CEBCO had donated a door prize and the winner of the door prize was Cheri Greeno.

TRAINING UPDATE:

The CPR/AED/First Aid training has been completed.

Pam Johnson asked whether there was a list available of items that should be in the first aid kits in each department. There is a list in the Safety Manual that was recommended by BWC. Jim Hicks indicated that if an inventory could be done by each department to see what items are

missing from the first aid kits that he could then order the items in bulk and absorb the cost. Robin will prepare a memo to each department regarding that.

Patti Rockey asked about the pocket masks for CPR use and whether they could be purchased and made available to each department.

A brief discussion was held about the AED machines that are currently in place in the various county buildings.

- Fire Safety
 - FD will do an extinguisher training
 - Will look at doing an annual training
 - Cost – Refill extinguishers
 - Tabled for now.

- HazCom Standard Training
 - Dennis Smith advised that the HazCom standard has been revised and will probably need to provide updated training that can be done in-house. That will not need to be done until some time in 2013.

Black Swamp Meeting and Events:

November 20 BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – OSHA Recordkeeping

December 11 **ATTENDING:**
BSSC Monthly Safety Luncheon (Voinovich Auditorium) 12:00pm
Topic – Holiday Banquet.
ATTENDING: Dennis Smith

OTHER TOPICS FOR DISCUSSION:

Meeting adjourned at 9:20 a.m.

No Motion because of lack of quorum.

The next meeting will be

TUESDAY FEBRUARY 12, 2013 at 9:00 a.m.