

**REGULAR MEETING
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE**

October 16, 2012 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date at the Williams County Emergency Medical Services Building.

**CHAIR: Jim Hicks
VICE CHAIR: Dawn Baldwin
SECRETARY: Anne Retcher/Robin Kemp**

MEMBERS PRESENT

Robin Kemp, Commissioners	Pam Johnson, J&FS
Candy Scribner, Health Dept	Steve Towns, Sheriff
Patti Rockey, Records Center	Jim Hicks, EMS

The Minutes from the prior meeting were reviewed. Candy Scribner moved to accept the minutes as presented, seconded by Steve Towns, and accepted by everyone.

ACCIDENT/INCIDENT REPORTS

Accident/Incident Reports prepared by Robin Kemp were reviewed.

October – 5 Incidents – 2 BWC Claims

JEANS DAY

- March 30, 2012 – Autism Awareness – **Donated: \$80.00**
- June 29, 2012 – Hospice – **Donated \$35.00**
- August 31, 2012 – Alzheimer Awareness – payroll inserts to Cindy – **Donated \$75.00**
- November 2, 2012 – Christmas for Kids.

Stockings and banner will be hung at fireplace at Health Fair to promote Christmas for Kids campaign. Patti has the stockings and Pam has the garland.

HEALTH FAIR:

Date: November 1, 2012

Time: 7am – 9am

Prices: Blood Panel - \$35.00; A1C - \$11; PSA - \$16.00 – Everything else is the same.

Candy reported that everything is ready to go for the Health Fair. Art is ready for the set up of tables, etc. at 2:00 the afternoon before. Patti Rockey advised that Patsy Mealer had been approached by a massage therapist about possibly setting up at the Health Fair and Patti would let Patsy know that we did not have a massage therapist lined up yet. Candy circulated the evaluation form to be used at this year's health fair and asked for comments and/or suggestions.

TRAINING UPDATE:

The CPR/AED/First Aid training has been completed.

Pam Johnson asked whether there was a list available of items that should be in the first aid kits in each department. There is a list in the Safety Manual that was recommended by BWC. Jim Hicks indicated that if an inventory could be done by each department to see what items are missing from the first aid kits that he could then order the items in bulk and absorb the cost. Robin will prepare a memo to each department regarding that.

Patti Rockey asked about the pocket masks for CPR use and whether they could be purchased and made available to each department.

A brief discussion was held about the AED machines that are currently in place in the various county buildings.

- Fire Safety
 - FD will do an extinguisher training
 - Will look at doing an annual training
 - Cost – Refill extinguishers
 - Tabled for now.
- HazCom Standard Training
 - Dennis Smith advised that the HazCom standard has been revised and will probably need to provide updated training that can be done in-house. That will not need to be done until some time in 2013.

Black Swamp Meeting and Events:

November 20	BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am Topic – OSHA Recordkeeping
December 11	ATTENDING: BSSC Monthly Safety Luncheon (Voinovich Auditorium) 12:00pm Topic – Holiday Banquet. ATTENDING: Dennis Smith

OTHER TOPICS FOR DISCUSSION:

Meeting adjourned at 9:33 a.m.

Motion made by Patti Rockey

Seconded by Pam Johnson and all approved.

The next meeting will be

TUESDAY NOVEMBER 13, 2012 at 9:00 a.m.