

**REGULAR MEETING  
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE**

July 10, 2012 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date at the Williams County Emergency Medical Services Building.

**CHAIR: Jim Hicks  
VICE CHAIR: Dawn Baldwin  
SECRETARY: Anne Retcher/Robin Kemp**

**MEMBERS PRESENT**

Robin Kemp, Commissioners  
Candy Scribner, Health Dept  
Jim Hicks, EMS  
Don Bulla, 9-1-1/EMA  
Art Chupp, Hillside

Patti Rockey, Records  
Kim Herman, Clerk of Courts  
Dennis Smith, Engineer's Office  
Kim Shoup, Health Dept.  
Pam Johnson, J&FS

The Minutes from the prior meeting were reviewed. Candy Scribner moved to accept the minutes as presented, seconded by Kim Herman, and accepted by everyone.

**ACCIDENT/INCIDENT REPORTS**

Accident/Incident Reports prepared by Robin Kemp were reviewed.

July – 3 Incidents – 2 being BWC Claims  
2 Incidents at J&FS, 1 being a BWC claim  
1 Incident at Communications/EMA, being a BWC claim

**JEANS DAY**

- March 30, 2012 – Autism Awareness – **Donated: \$80.00**
- June 29, 2012 – Hospice – **Donated \$35.00**
- August 31, 2012 – Alzheimer Awareness – payroll inserts to Cindy
- November 2, 2012 – Toys for Tots

**HEALTH FAIR:**

Date: November 1, 2012

Time: 7am – 9am

Prices: Blood Panel - \$30.00; A1C - \$10 (could go up to \$13); PSA - \$20.00 – Everything else is the same.

NEW IDEAS for the 2012 Health Fair?

Candy is working on the flier and will be contacting vendors. The date will need to be set for the paycheck fliers. Robin will check with Cindy in the Auditor's office to get the payroll dates for that purpose. The registration deadline will be October 24, 2012. Candy is also checking to see if the price for the A1C test will increase from \$10 to \$13.

CORSA will be contacted to request the use of the BMI machine.

A discussion was held about the YMCA corporate rates. A flier with the rate information was reviewed. It was decided to proceed with a flier to be put with the paychecks to inform county employees that the discounted corporate rate is available.

### TRAINING UPDATE:

With respect to the Tornado Safety Training, Dennis Bell and Don Bulla went through the courthouse and Dennis Bell believes the vaults are the best option for the purpose of taking cover in the event of a tornado or severe weather. Kim Herman advised that all of the departments have been updated concerning that fact. The Health Department donated bags to be placed in the vaults that contain supplies, i.e., water, light, etc. A suggestion was made to possibly have Joe Schlosser from the Health Department become a part of this committee as he has a lot of insight and knowledge that may be an asset to the Committee.

- Fire Safety
  - FD will do an extinguisher training
  - Will look at doing an annual training
  - Cost – Refill extinguishers
  - Tabled for now until Tornado safety issues are resolved.
  
- 1<sup>st</sup> Aid – CPR – AED Training
  - Robin Kemp is in process of getting dates set up
  - Memo has been sent to Department Heads to determine employee count for training
  
- HazCom Standard Training
  - Dennis Smith advised that the HazCom standard has been revised and will probably need to provide updated training that can be done in-house. That will not need to be done until some time in 2013.

### **Black Swamp Meeting and Events:**

Update from Dennis Smith who attended the June, 2012 program.

<b>August 21</b>	<b>ATTENDING: ROBIN KEMP (COMMISSIONERS)</b> BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
<b>September 21</b>	Topic – Bed Bugs: coming to a Business near you. <b>ATTENDING:</b> BSSC Monthly Safety Luncheon (Voinovich Auditorium)
<b>October 16</b>	Topic – Safety And Health Day 8:00 am – 2:00 pm. <b>ATTENDING:</b>
<b>November 20</b>	BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am Topic – Universal Waste. <b>ATTENDING:</b>
<b>December 11</b>	BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am

Topic – OSHA Recordkeeping

**ATTENDING:**

BSSC Monthly Safety Luncheon (Voinovich Auditorium) 12:00pm

Topic – Holiday Banquet.

**ATTENDING:**

OTHER TOPICS FOR DISCUSSION:

A quick discussion was held on whether to invite Joe Schlosser to join this committee. Kim Shoup will discuss this matter with Jim Watkins and Joe Schlosser.

Meeting adjourned at 9:25 a.m.

Motion made by Don Bulla

Seconded by Dennis Smith and all approved.

**The next meeting will be**

***TUESDAY AUGUST 14, 2012 at 9:00 a.m.***