

**REGULAR MEETING
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE**

June 19, 2012 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date at the Williams County Emergency Medical Services Building.

**CHAIR: Jim Hicks
VICE CHAIR: Dawn Baldwin
SECRETARY: Anne Retcher/Robin Kemp**

MEMBERS PRESENT

Robin Kemp, Commissioners	Dawn Baldwin, 9-1-1/EMA
Anne Retcher, Commissioners	Patti Rockey, Records
Candy Scribner, Health Dept	Kim Herman, Clerk of Courts
Jim Hicks, EMS	Jim Snively, Sheriff's Department

The Minutes from the prior meeting were reviewed. Robin Kemp moved to accept the minutes as presented, seconded by Patti Rockey, and accepted by everyone.

ACCIDENT/INCIDENT REPORTS

Accident/Incident Reports prepared by Robin Kemp were reviewed.

May – 8 Incidents – 1 being BWC Claim
6 Incidents at Dept of Aging - involving seniors
1 Incident at Hillside
1 Incident at Sheriff, being a BWC claim

JEANS DAY

- March 30, 2012 – Autism Awareness – **Donated: \$80.00**
- June 29, 2012 – Hospice -
- August 31, 2012 – Alzheimer Awareness
- November 2, 2012 – Toys for Tots

A general discussion was held concerning the Alzheimer Awareness Jeans Day in August. After discussion it was decided that the funds will be donated directly to Anna's House at Hillside.

HEALTH FAIR:

Date: November 1, 2012

Time: 7am – 9am

Prices: Blood Panel - \$30.00; A1C - \$10 (could go up to \$13); PSA - \$20.00 – Everything else is the same.

NEW IDEAS for the 2012 Health Fair?

Candy will update the flyer and set up deadlines. Spouses can get blood drawn at their expense. A discussion was held concerning the results of the lab work. The hospital will have the results available online. A question was raised whether results should be available to employees online or by mail. It was decided to give employees both options and they can choose how they wish to receive their results.

CORSA will be contacted to request the use of the BMI machine.

Patti asked about memberships to either the YMCA or Curves. Kim Herman will talk with the YMCA to see what options or discounts are available.

WELLNESS UPDATE:

An update on the 2012 Wellness Challenge was given.

TRAINING UPDATE:

A discussion was held concerning the Tornado Safety training. Dawn Baldwin has now been to all departments. When Dawn was in the Commissioners' office there was a discussion concerning the instructions for the 4th Floor. Dawn indicated that she noted that if a tornado is coming that it is best to get to the lowest floor possible. At this time the instructions for the 4th floor state to either go to the third floor to the Clerk's office vault or to the restroom or stairwell if there is no time. It is the Commissioners' desire to have, if necessary, all individuals go to the lowest level of the courthouse in the event of a Tornado. It was decided that Dennis Bell would be contacted to determine how structurally sound the Courthouse is. Dawn indicated that she would contact Dennis Bell and discuss this with him. It was also noted that lights and whistles for the vaults are being looked into.

- Fire Safety
 - FD will do an extinguisher training
 - Will look at doing an annual training
 - Cost – Refill extinguishers
 - Tabled for now until Tornado safety issues are resolved.

- 1st Aid – CPR – AED Training
 - Robin Kemp will set up
 - Discussed in February that this would be for Department Heads & Supervisors – need to verify this
 - Connie at EMS can provide training at No Cost
 - Tabled for now until Tornado safety issues are resolved.

Black Swamp Meeting and Events:

Update from Robin Kemp who attended the May 15, 2012 program.

June 19

BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – Ladders & Scaffolding

ATTENDING: DENNIS SMITH (ENG)

July 17

BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am

Topic – Surviving the Summer: Heat Stress and other related issues

ATTENDING: ROBIN KEMP (COMMISSIONERS)

OTHER TOPICS FOR DISCUSSION:

A general discussion was held concerning Continuity of Government and plans for the county offices.

Meeting adjourned at 9:25 a.m.

Motion made by Kim Herman

Seconded by Dawn Baldwin and all approved.

The next meeting will be

TUESDAY JULY 10, 2012 at 9:00 a.m.