

**REGULAR MEETING
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE**

April 10, 2012 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date at the Williams County Emergency Medical Services Building.

**CHAIR: Jim Hicks
VICE CHAIR: Dawn Baldwin
SECRETARY: Anne Retcher/Robin Kemp**

MEMBERS PRESENT

Anne Retcher, Commissioners	Jim Hicks, EMS
Kim Herman, Clerk of Courts	Pamela Johnson, J&FS
Candy Scribner, Health Dept	Patti Rockey, Records
Tony Gonzales, Dept of Aging	Dennis Smith, Engineer
Art Chupp, Hillside	

The Minutes from the prior meeting were reviewed, Kim Herman moved to accept the minutes as presented, Seconded by Candy Scribner and Accepted by everyone.

ACCIDENT/INCIDENT REPORTS

Accident/Incident Reports prepared by Robin Kemp were reviewed.

March – 5 Incidents – 1 being BWC Claims
2 Incident at Dept of Aging - involving seniors
3 Incident at Hillside – with 1 being a BWC Claim

SAFETY MANUAL UPDATE

Memo & Flyer were sent out and Departments are returning their Manuals and picking up their CDs. Robin is going to send out a reminder to those who have yet to pick up their CD.

JEANS DAY

- March 30, 2012 – Autism Awareness – **Donated: \$80.00**
- June 29, 2012 – Hospice
- August 31, 2012 – Alzheimer Awareness
- November 2, 2012 – Toys for Tots

April is the Corresponding Month for Autism Awareness.
November is the corresponding Month for Alzheimer Awareness

We are still working on contacts – if you have any suggestions, please notify Anne Retcher.
Candy were you able to come with contacts for Hospice & Alzheimer?

HEALTH FAIR:

Date: November 1, 2012

Time: 7am – 9am

Prices: Blood Panel - \$30.00; A1C - \$10 (could go up to \$13); PSA - \$20.00 – Everything else is the same.

NEW IDEAS for the 2012 Health Fair?

Candy will contact the Vendors.

WELLNESS UPDATE:

Grant has been submitted and accepted once again for 2012.

Need to come up with ideas and incentives for the 2012 Health Challenge

TRAINING UPDATE:

Dennis Smith, Robin Kemp & Kim Herman

- Robin is working with Dawn Baldwin in regards to the trainings.
- Tornado Safety –
 - Training March of every year
 - Department Heads will go over instructions
- Fire Safety
 - FD will do an extinguisher training
 - Will look at doing an annual training
 - Cost – Refill extinguishers
- 1st Aid – CPR – AED Training
 - Robin Kemp will set up
 - Discussed in February that this would be for Department Heads & Supervisors – need to verify this
 - Connie at EMS can provide training at No Cost

Black Swamp Meeting and Events:

Update from Kim Herman who attended the April 17, 2012

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|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| May 15 | BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – Transitional Return to Work Program
ATTENDING: ROBIN KEMP (COMMISSIONERS) |
| June 19 | BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – Ladders & Scaffolding
ATTENDING: DENNIS SMITH (ENG) |
| July 17 | BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – Surviving the Summer: Heat Stress and other related issues
ATTENDING: ROBIN KEMP (COMMISSIONERS) |

OTHER TOPICS FOR DISCUSSION:

Meeting adjourned at 9:40 a.m.

Motion made by Patti Rockey
Seconded by Kim Herman and all approved.

The next meeting will be
TUESDAY MAY 1ST, 2012 at 9:00 a.m.