

REGULAR MEETING
WILLIAMS COUNTY HEALTH & SAFETY COMMITTEE

March 13, 2012 @ 9:00 a.m.

The Williams County Health & Safety Committee met on the above date at the Williams County Emergency Medical Services Building.

CHAIR: Jim Hicks
VICE CHAIR: Dawn Baldwin
SECRETARY: Anne Retcher/Robin Kemp

MEMBERS PRESENT

Robin Kemp, Commissioners	Kim Herman, Clerk of Courts
Anne Retcher, Commissioners	Candy Scribner, Health Dept
Alan Dietrich, Juv. Probation	Tony Gonzales, Dept of Aging
Dennis Smith, Engineer	Don Bulla, EMA/9-1-1

The Minutes from the prior meeting were reviewed, Kim Herman moved to accept the minutes as presented, Seconded by Don Bulla and Accepted by everyone.

ACCIDENT/INCIDENT REPORTS

Accident/Incident Reports prepared by Robin Kemp were reviewed.

February – 4 Incidents – 2 being BWC Claims
3 Incidents – 2 were BWC Claims at Department of Aging
1 Incident – 1 was BWC Claim at Sheriff's Office

SAFETY MANUAL UPDATE

Memo & Flyer were sent out and Departments are returning their Manuals and picking up their CDs. Robin is going to send out a reminder to those who have yet to pick up their CD.

JEANS DAY

- March 30, 2012 – Autism Awareness
- June 29, 2012 – Hospice
- August 31, 2012 – Alzheimer Awareness
- November 2, 2012 – Toys for Tots

April is the Corresponding Month for Autism Awareness.
November is the corresponding Month for Alzheimer Awareness

We are working on contacts – if you have any suggestions, please notify Anne Retcher.

TRAINING UPDATE:

- Dennis Smith, Robin Kemp & Kim Herman
- Tornado Safety –
 - Training March of every year
 - Department Heads will go over instructions
 - Fire Safety
 - FD will do an extinguisher training

- Will look at doing an annual training
- Cost – Refill extinguishers
- 1st Aid – CPR – AED Training
 - Robin Kemp will set up
 - Discussed in February that this would be for Department Heads & Supervisors – need to verify this
 - Connie at EMS can provide training at No Cost

Black Swamp Meeting and Events:

Update from Dennis Smith who attended the February 21, 2012 Meeting – stated it was a good meeting, however it was at a different level than what they use at the Engineer’s Office. It was a good safety refresher though.

Need members to attend the following:

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| March 20 | BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – Emergency Action Plans
Captain Edward Bohn, Defiance Fire Department
ATTENDING: DON BULLA (EMA/9-1-1) |
| April 17 | BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – Awards Banquet
Stephen Uzelac, Heros Put Safety First
ATTENDING: KIM HERMAN (CLERK OF COURTS) |
| May 15 | BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – Transitional Return to Work Program
ATTENDING: ROBIN KEMP (COMMISSIONERS) |
| June 19 | BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – Ladders & Scaffolding
ATTENDING: DENNIS SMITH (ENG) |
| July 17 | BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – Surviving the Summer: Heat Stress and other related issues
ATTENDING: ROBIN KEMP (COMMISSIONERS) |

OTHER TOPICS FOR DISCUSSION:

Meeting adjourned at 9:15 a.m.

Motion made by Robin Kemp

Seconded by Tony Gonzales and all approved.

The next meeting will be

TUESDAY APRIL 10, 2012 at 9:00 a.m.