

**HEALTH & SAFETY COMMITTEE AGENDA
FOR
October 18, 2011
@ 9:00 AM**

- 9:00 Call to Order/Attendance via sign-in sheet
- 9:05 Reading/approval of last meeting's minutes
- 9:10 Reports **(prepared by Robin Kemp)**
- a) Accident/Incident Reports
 - b) Status of BWC Claims

Safety Manuel Update

- Flyer will need created to put on Website

Health Fair –2011

- Date: November 3, 2011 – 6:30 a.m. – 9:00 a.m.
- Update from Candy
- Need to put together deadline/timeline
- Review – be sure everything is in place

- Lab – Confirmed ✓
- EMS – Blood Pressure ✓
- Derma Scan – Candy Scribner, Health Dept ✓
- Fitness Assessment – CHWC ✓
- Glaucoma Screening –Dr. Kunsman ✓
- Height/Weight & BMI – Kathryn Knight, CEBCO ✓
- Table with various Health Information ✓
- American Cancer Society ✓
- Hearing Screening, Beth Schweitzer, Health Dept
- Ear Exam – Mary Beth Burton, MCHA
- Chiropractor – Dr. Schlade, Montpelier ✓
- Local Food Health – Veria Frank
- Food Planning (Breakfast)
- CEBCO – Rep, Melissa Bodey ✓
- Delta Dental – Rep, Holly Hicks ✓

- Ohio Deferred Comp – Brent Tabler ✓
 - CCAO – Resp attending ✓
 - Aflac – Laurie Walkowski – will have info for table ✓
 - Great-West Retirement Services – Rep, Tonya Stockton ✓
 - Anthem – Rep is attending ✓
 - GenFed Credit Union, Matt Timbrook is attending ✓
- Flyers were sent out in Paychecks on October 7, 2011.
 - Registrations to be turned into Cindy Mercer by **October 26, 2011**
 - Understanding Your Lab Values – will be posted online
 - Who will do Thank-You's to all volunteers
 - List of Registrations need to be sent to hospital 1-2 weeks prior
 - Lab will be set up day before
 - Set-up Start @ 2pm on November 2nd, 2011 – need to be out by 4pm
 - **BE THERE AT 5:30 a.m.**
 - Don't forget your Self Addressed Stamped Envelopes

- NEED WORKERS FOR:
 - 2 – 3 for Food
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NOTE: Mary will be the GO TO PERSON if we need anything. – **IS THIS THE SAME?

- 2 – Entrance & Welcome – (to welcome and direct)
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- 2 – Registration – One from Hospital & 2 County Employees
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- Evaluation table – collect evaluation. (Same as Registration)

Jeans Day –

- Dates & Organizations for 2011:
 - **November 4, 2011 – Cops with Kids**
 - Pay-check inserts have been created and will be in Paychecks on October 21, 2011.

Black Swamp Safety Council Meetings/Luncheons:

Need members to attend the following:

- September 23** BSSC Monthly Safety Meeting (Voinovich Auditorium) 8:00am - 2:00 pm
Topic – Knock, Knock. OSHA Calling! & Safety & Health Day
***Robin Attended - Update**
- October 18** BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – BWC Update – Stephen Buehrer, Administrator/CEO, Ohio BWC
Robin Attending
- November 15** BSSC Monthly Safety Luncheon (Voinovich Auditorium) 11:50am
Topic – Sleep Deprivation - Todd Davis
***Communication attending**

Other topics for discussion:

Date & Time of Next Meeting – **TUESDAY, November 8, 2011 @ 9:00 a.m.**

10:00 Adjourn