

**HEALTH & SAFETY COMMITTEE AGENDA
FOR
August 3, 2010
@ 9:00 AM**

=====

- 9:00 Call to Order/Attendance via sign-in sheet
- 9:05 Reading/approval of last meeting's minutes
- 9:10 Jean Day –
- July 2, 2010 – Organization: American Cancer Society – Total?
 - September 3, 2010 –Organization: “Back Pack” (School Supplies for Kids in Need)
 - Update on locations
 - Any other suggestions?
- 9:15 Reports (Jennifer Dietsch)
- a) Accident/Incident Reports
 - b) Status of BWC Claims
- (Jenn) Update on:
- Training Update
 - Workplace Violence
 - Who needs this training?
 - Discussion/Reminders
- 9:20 Safety Manual Review & Update
- a. **Reporting Forms**
 - a. Sub-Committee – Jennifer Dietsch and Dennis Smith
 - b. TABLED – until manual is complete but before the table of contents.
 - b. **First-Aid Tab**
 - a. Sub-Committee – Jim Hicks and Joan Miller
 - b. TABLED – until August Meeting
 - c. Update
 - c. **Ergonomics**
 - a. Sub-Committee – Jennifer Dietsch and Dawn Baldwin
 - b. TABLED – until August Meeting
 - c. Update
- 9:40 Black Swamp Safety Council Meetings/Luncheons:
Update from Dawn Baldwin on July 20, 2010 Meeting – Fall Protection
- Reminder: August 17, 2010 – (Internet Safety) - Susan Jackson

Need members to attend the following:

September 21, 2010 – (Safety & Health Day) –

October 19, 2010 – (Fire Safety) -

November 16, 2010 – (Lock Out Tag Out) -

December 16, 2010 – (Holiday Banquet) -

9:45 Health Fair

Recap: Date: November 4, 2010 from 6am-10am at Hillside

Lab will run from 6am-9am

(Hospital will work with those who cannot make it in this time frame)

Candy Scribner is our Contact Person

Flyers were approved on March 2, 2010

9:50 Discussion:

Date & Time of Next Meeting – TUESDAY, September 7, 2010 @ 9:00 a.m.

10:00 Adjourn