

**HEALTH & SAFETY COMMITTEE AGENDA
FOR
July 6, 2010
@ 9:00 AM**

9:00 Call to Order/Attendance via sign-in sheet

9:05 Reading/approval of last meeting's minutes

***HEALTH COMMITTEE**

9:10 Jean Day –
July 2, 2010 – Organization: American Cancer Society – Total?
September 3, 2010 - Suggestions on Organizations?

9:15 Health Fair
Presentation by Melissa Bodey from CEBCO
Recap: Date: November 4, 2010 from 6am-10am at Hillside
Lab will run from 6am-9am
(Hospital will work with those who cannot make it in this time
frame)
Candy Scribner is our Contact Person
Flyers were approved on March 2, 2010

9:45 Discussion:

***SAFETY COMMITTEE**

9:50 Reports (Jennifer Dietsch)

- a) Accident/Incident Reports
- b) Status of BWC Claims

(Jenn) Update on:

- Training Update
- Discussion/Reminders

9:55 Safety Manual Review & Update

a. Reporting Forms

- a. Sub-Committee – Jennifer Dietsch and Dennis Smith
- b. TABLED – until manual is complete but before the table of contents.

b. First-Aid Tab

- a. Sub-Committee – Jim Hicks and Joan Miller
- b. TABLED – until July Meeting
- c. Update

c. Ergonomics

- a. Sub-Committee – Jennifer Dietsch and Dawn Baldwin
- b. Update

d. Building Inspections

- a. Sub-Committee – Jim Hicks, Jennifer Dietsch and Alan Dietrich
- b. Update

9:57 Black Swamp Safety Council Meetings/Luncheons:

Need members to attend the following:

July 20, 2010 – Topic – Fall Protection

August 17, 2010 – Topic: Internet Safety

September 21, 2010 –Topic: Safety & Health Day

October 19, 2010 – Topic: Fire Safety

November 16, 2010 – Topic: Lock out Tag Out

December 21, 2010 – Topic: Holiday Banquet

Date & Time of Next Meeting – TUESSDAY, August 3, 2010 @ 9:00 a.m.

10:00 Adjourn