

**HEALTH & SAFETY COMMITTEE AGENDA
FOR
May 5, 2010
@ 9:00 AM**

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9:00 Call to Order/Attendance via sign-in sheet

9:05 Reading/approval of last meeting's minutes

***HEALTH COMMITTEE**

9:10 Jean Day –
Approve Dates: July 2, 2010; September 3, 2010 & November 5, 2010
Anne Retcher – will send out an email on what organizations they would like to utilize.

9:20 Blood Drive
Update from Joan Miller on how many are signed up.
Update from Jennifer Dietsch on donations.

9:30 Discussion: Ideas on how to get more to attend?

***SAFETY COMMITTEE**

9:35 Reports (Jennifer Dietsch)

- a) Health and Safety Audits
 - Accident/Incident Reports
- b) Status of BWC Claims

(Jenn) Update on:

- Training Update
- Discussion/Reminders

9:40 Safety Manual Review & Update

a. Reporting Forms

- a. Sub-Committee – Jennifer Dietsch and Dennis Smith
- b. TABLED – until manual is complete but before the table of contents.

b. First-Aid Tab

- a. Sub-Committee – Jim Hicks and Joan Miller

Review the NEW (Revised) Safety Manual (minus Table of Contents, Reporting Forms & First-Aid). The Revised Manual will be presented to the Commissioners on once completed.

***BLACK SWAMP**

9:50 Meeting on May 18, 2010 – Kim Herman
June 15, 2010 – Susan Jackson
Discussion

9:55 Date & Time of Next Meeting – TUESSDAY, June 1st, 2010 @ 9:00 a.m.

10:00 Adjourn