

**HEALTH & SAFETY COMMITTEE AGENDA
FOR
January 5, 2010
@ 8:30 AM**

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8:30 Call to Order/Attendance via sign-in sheet

8:35 Reading/approval of last meeting's minutes

**\*HEALTH COMMITTEE**

8:40 Date for Health Fair

8:45 Continue Jeans Day

8:50 Discussion

**\*SAFETY COMMITTEE**

9:00 Reports (Jennifer Dietsch)

- a) Health and Safety Audits
  - Accident/Incident Reports
- b) Status of BWC Claims

(Jenn) Update on:

- Plan Coordinators/Alternates Lists
- Accident & Investigation Coordinators/Alternates List

9:10 Safety Manuel Review & Update

a. **WORKPLACE VIOLENCE**

- a. TABLED from December Meeting
- b. Need Update from Jennifer Dietsch, Alan Dietrich, Jim Snivley

b. **MOTOR VEHICLE**

- a. Sub-Committee – Anne Retcher

c. **Elevator Operation**

- a. Sub-Committee – Jennifer Dietsch & Art Chupp

d. **Reporting Forms**

- a. Sub-Committee – Jennifer Dietsch and Dennis Smith

e. **First-Aid Tab**

- a. Sub-Committee – Jim Hicks and Joan Miller

9:20 Discussion (Black Swamp)

9:25 Date & Time of Next Meeting – TUESDAY, February 2, 2010 or WEDNESDAY, February 3, 2010.

9:30 Adjourn