

COUNTY COMMISSIONERS' OFFICE  
WILLIAMS COUNTY, BRYAN, OHIO  
November 17, 2011

The Board of Williams County Commissioners met on their regular meeting day with the following members present:

Alan L. Word, Yes

Lewis D. Hilkert, Yes

Brian A. Davis, Yes

**THURSDAY, NOVEMBER 17, 2011**

1:00 The Commissioners met with Matthew Davis, AICP Director of Community & Economic Development from MVPO to review and discuss an EDA Update. A Steering Committee needs to be set up for the 5 County Area and it is recommended 2 from private sector and 1 public. The Commissioners gave Matt the following names: Sean Rupp, Ed Kidston and Tom Wiley.

9:30 The Commissioners had a phone conversation with Dennis Bell, Williams County Engineer in regards to the Melbern Area Sanitary Sewer.

9:45 Meeting minutes from Monday, November 14, 2011, and mail were reviewed. Mr. Hilkert moved to accept the minutes as presented, Seconded by Mr. Davis. All voted yes. Mr. Hilkert moved for the adoption to pay the bills submitted as of this date, seconded by Mr. Davis. All voted yes.

10:25 The Commissioner met with Anne Retcher, Clerk. Mr. Hilkert moved to enter into **Executive Session ORC 121.22 (G)(1)** to consider the appointment, employment, dismissal, discipline, promotion, demotion, or **compensation** of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Mr. Davis seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Mr. Word, yes

Mr. Hilkert, yes

Mr. Davis, yes

*Mr. Word stated they have exited the executive session with **NO ACTION** at 10:30 a.m. and open meeting is to recommence.*

10:30 The Commissioners met with Matt Peterson, Pitney Bowes Rep and Lori Russio, Pitney Bowes Government Specialist to review and discuss Certified Mail. Kim Herman, Clerk of Courts was also present for this meeting. The Commissioners asked that Pitney Bowes talk to the Judges and all departments and bring back figures so they can review if this would be efficient for all departments.

11:30 The Commissioners and staff attended and served at the Thanksgiving Luncheon for the seniors held at the Veteran's Memorial Building.

1:30 The Commissioners met with Diamond Zimmerman, WEDCO Director to review and approve an Enterprise Zone Agreement with Reifel Industries.  
(See Resolution 11-0720)

### **RESOLUTIONS**

9:45 **Resolution 11-0711**  
Transfer appropriation for Williams Prosecutor's Office.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.  
Motion carried unanimously.

9:46 **Resolution 11-0712**  
Requesting the Williams County Auditor to Certify the Dollar amount of Revenue pursuant to Ohio Revised Code Section 5705.03 (B).

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.  
Motion carried unanimously.

9:47 **Resolution 11-0713**  
Transfer appropriation for Williams County Commissioners – CDBG Housing Refund Fund.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.  
Motion carried unanimously.

9:47 **Resolution 11-0714**  
Transfer appropriation for Williams County Commissioners – CDBG Home Fund.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.  
Motion carried unanimously.

9:48 **Resolution 11-0715**  
Transfer appropriation for Williams County Hillside Country Living.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.  
Motion carried unanimously.



2:40

**Resolution 11-0723**

Approving the hiring of a Full Time Assistant Custodian for the Williams County Courthouse, et. al.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.

2:45

**Resolution 11-0724**

Transfer appropriation for Williams Engineer – Permanent Maintenance.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.

2:46

**Resolution 11-0725**

Transfer appropriation for Williams Engineer – A&G Highway.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.

3:05

**Resolution 11-0726**

Employing an Administrator for Williams County Hillside County Living.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.

Also signed:

Feller Finch Agreement Amendment 2.

Federal Excise Tax on Telecommunications Services, Exemption Certificate.

Melbern Sanitary Sewer – Crop Damage Claim.