

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
September 29, 2011

The Board of Williams County Commissioners met on their regular meeting day with the following members present:

Alan L. Word, Yes

Lewis D. Hilkert, Yes

Brian A. Davis, Yes

THURSDAY, SEPTEMBER 29, 2011

8:30 The Commissioners attended the 37th Annual Prayer Breakfast at the Wesley United Methodist Church.

9:30 The Commissioners held a telephone conference with G. Daniel Deffet, Managing Partner with Deffet Group Executive Search & Interim Management Services in regards to the Hillside Director.

10:00 Ditch #722 Roger Osborn – Preliminary Hearing. Present for this meeting: Lynn Thompson, Bryan Times. Clerk, Anne Retcher opened the meeting by reading the Request for Withdraw Letter from Roger Osborn. After the letter was read Mr. Hilkert made a motion to formally withdraw said petition and return any unused funds from the deposit made by Mr. Osborn, Commissioner Davis seconded the motion. Motion carried unanimously.

(SEE RESOLUTION #11-0561)

10:23 The Commissioners met with Edward (Ted) Otto with Ted Otto Group, LLC – Recruiting and Developing Leaders for Senior Living Organizations in regards to the Hillside Director. Mr. Hilkert moved to enter into **Executive Session ORC 121.22 (G)(1)** to consider the appointment, **employment**, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated with Jim Hicks, Director of EMS. Mr. Hilkert seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Mr. Word, yes

Mr. Hilkert, yes

Mr. Davis, yes

*Mr. Word stated they have exited the executive session with **NO ACTION** at 11:13 a.m. and open meeting is to recommence.*

11:00 The Commissioners met with Mike Muse and Audie Bates from the Collaborative to discuss and review the East Annex.

- 1:00 The Commissioners met with Deb Nester, Auditor and Sharon Helbig, Treasurer for an Audit Committee Meeting.
- 1:30 The Commissioners met with Sharon Helbig, Treasurer and Deb Nester, Auditor for a Board of Revision Meeting.
- 2:00 – The Commissioners met with Deb Nester, Williams County Auditor to discuss and review Budget 2012.
- 2:45 Meeting minutes from Thursday, September 22, 2011, and mail were reviewed. Mr. Hilkert moved to accept the minutes as presented, Seconded by Mr. Davis. All voted yes. Mr. Hilkert moved for the adoption to pay the bills submitted as of this date, seconded by Mr. Davis. All voted yes.
- 3:20 The Commissioners met with Marcia Hauer, Director of Williams County Hillside Country Living to review and discuss the following items: SimplexGrinnell-Nurse Call System; different options to repair/replace various chairs; and the policy manual, having it put on a cd/dvd versus printing a new manual.

RESOLUTIONS

- 9:20 **Resolution 11-0539**
Rescinding Resolution 11-0538 due to the fact the incorrect funds were used.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.
- 9:21 **Resolution 11-0540**
Transfer appropriation for the Williams County Sheriff's Office.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.
- 9:22 **Resolution 11-0541**
Approving the purchase of a Condensing Unit for the Williams County Juvenile Probation Department.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.
- 9:23 **Resolution 11-0542**
Authorizing Williams County Engineer to issue Special Hauling Permit #11-077 SHP 1T to Miller Contracting Group.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.
Motion carried unanimously.

9:23 **Resolution 11-0543**

Authorizing Williams County Engineer to issue Special Hauling Permit #11-078 SHP
1RT to Olen King Crane Service.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.
Motion carried unanimously.

9:24 **Resolution 11-0544**

Authorizing approval for the PRC Program for the Williams County Job & Family
Services.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.
Motion carried unanimously.

9:25 **Resolution 11-0545**

Transfer appropriation for Williams County Hillside County Living.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.
Motion carried unanimously.

9:26 **Resolution 11-0546**

Transfer appropriation for Williams County Board of Developmental Disabilities.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.
Motion carried unanimously.

9:26 **Resolution 11-0547**

Establish the new fund/line items for Williams County Juvenile Court.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.
Motion carried unanimously.

9:27 **Resolution 11-0548**

Transfer appropriation for Williams County Court of Common Pleas.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.
Motion carried unanimously.

9:27 **Resolution 11-0549**

Transfer appropriation for Williams County Veterans Service Office.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion.
Motion carried unanimously.

Also signed:

Application for tile/ditch repair. Application No: 2011-08; Tile No: #324; Applicant's Name: Hillsdale County Drain Commission Agent for Property.

Notice of Retirement – Administrator/Executive Director of Williams County Hillside Country Living.

Intellectual Property Rights (IPR) Form

State of Ohio – Office of Housing and Community Partnerships – Request for Payment and Status of Funds Report.

Travel request for Donna Sprow to attend Leading Age Ohio Northwest Regional Forum in Holland, Ohio on September 30, 2011. (Hillside)

Travel request for Tim Jonovich, Dawn Baldwin & Mandy Jacob to attend 9-1-1 Software Update demo for Next Gen in Jay County, Indiana on September 30, 2011. (EMA)

Travel request for Deb Nester to attend CAUV Meeting in Columbus, Ohio on September 30, 2011. (Auditor)

Travel request for Deb Nester to attend CAUV Workshop in Columbus, Ohio on October 26, 2011. (Auditor)

Travel request for Carol Knepper & Pam Franks to attend Annual Softworks, Software Seminar in Angola, IN on November 10, 2011. (Engineer)

Travel request for Deb Nester to attend CAAO Winter Conference in Columbus, Ohio on November 29- December 1, 2011. (Auditor)

Travel request for Chad Lyman, Rich Hendricks, Nick Moore & Brian Fritsch to attend Ohio Pesticide Commercial Applicator – 2012 Recertification Conference in Sandusky, Ohio on January 31, 2011. (Engineer)

Credit Card request for the month of October, 2011. (Commissioners)

Credit Card request for the month of October, 2011. (Hillside)