

COUNTY COMMISSIONERS' OFFICE  
WILLIAMS COUNTY, BRYAN, OHIO  
May 18, 2015

The Board of Williams County Commissioners met on their regular meeting day with the following members present:

Lewis D. Hilkert, Present

Brian A. Davis, Present

Alan L. Word, Present

**MONDAY, MAY 18, 2015**

9:00 The Commissioners held the Elected Official/Department Head Quarterly Meeting. The following Elected Officials and Department Heads were present: Maggie Fisher, Dept of Aging; Dawn Baldwin, EMA/9-1-1; Deb Guilford, Board of DD; Pamela Johnson, JFS; Joe Schlosser, Health Department; Jacque Harris, Victims Assistance; Vickie Grimm, Treasurer; Deb Nester, Auditor; Holly Schlosser, Probate; Kim Coller, CPC; Kathy Nern, Juvenile Court; Jerry Stollings, Juvenile Court; Stephanie Shook, BOW; Patti Rockey, Recorder; Flo Chirra, OSU; Kim Herman, Clerk of Courts; Sheriff Towns; Kirk Yosick, Prosecutor; and Judge Stelzer. Discussion was held on the following: Joe Schlosser from the Williams County Health Department explained Guard Care, which is an upcoming event that will be held at the Gillette Building on the Williams County Fair Grounds. Event will be held on August 8, 2015 from 8am – 5pm and August 9, 2015 from 8am – 3pm. This event will offer a variety of Health Care Services. These services are FREE to any resident of in the State of Ohio. This event is a collaboration of the Ohio Department of Health, Ohio National guard and the Williams County Health Department. Questions please call Williams County Health Department. Patti Rockey spoke in regards to Social Media. There are major concerns with Government using social media. It is a records retention nightmare. You have to be sure that you have a policy in place and a disclaimer posted on each website/social media outlet you are using. Be sure that your site is Non-Partisan. We will hopefully be able to have further training in this regards. Deb Nester discussed and reviewed Taxable Fringe Benefits and the Accountable Plan. Commissioner Davis informed everyone that when it comes to closing of the Courthouse due to inclement weather, that one elected official does not have the authority to close another elected official's office. Therefore, it will be each Elected Official's responsibility to close their office and make arrangements for Dawn for an instant alert to be sent out to their employees. Let it be known that if we are under a Level 3 that the Commissioners' Office will be closed. Dawn Baldwin added that as employees come and go, that everyone is sending Dawn or Don the update information. Commissioner Hilkert stated that the Elevator work would begin today and hopefully will be back up and running in 3 weeks. He also reviewed the current status of the Courthouse Repairs, made it known that we are working on the agreement and once it is approved then the drawings/plan can be done. Open Discussion: Sheriff asked on status of sign and vending machine. Deb Guilford stated that their website was recently

finished and asked who she needs to talk to about linking it to the County webpage. Jacque Harris stated that they had a new advocate in their office, Jodi Roebuck. Kathy Nern introduced Jerry Stollings. Mr. Stollings will be replacing Kathy, as she is retiring July 31, 2015. Deb Nester invited everyone to an Auditor's Sale held on May 21, 2015 at 10:00 a.m. on the Second Floor of the Williams County Courthouse. Vickie Grimm shared that she is working with delinquent taxpayers until May 29, 2015. Beginning in June selected properties will be turned over to Tax Ease. Judge Stelzer discussed Courthouse Security and made everyone aware that Rex Lawrence will serve as the Courthouse Constable. Mr. Lawrence will also be meeting with each office to go over protocol and training on various emergency situations if an emergency situation arises.

9:50 Meeting minutes from May 14, 2015 and mail were reviewed. Mr. Davis moved to accept the minutes as presented, seconded by Mr. Word. All voted yes. Mr. Davis moved for the adoption to pay the bills submitted as of this date, seconded by Mr. Word. All voted yes.

10:15 The Commissioners held a discussion in regards to sick or vacation donation program.

10:26 Mr. Davis moved to enter into **Executive Session ORC 121.22 (G)(1)** to consider the appointment, employment, dismissal, discipline, promotion, demotion, or **compensation** of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Mr. Word seconded the motion. They asked that the Clerk remain. The roll being called upon its adoption, the vote resulted as follows:

Mr. Hilkert, yes

Mr. Davis, yes

Mr. Word, yes

*Mr. Hilkert stated they have exited the executive session with **NO FORMAL ACTION** at 10:37 a.m. and open meeting is to recommence.*

11:00 First Hearing for Ditch #729 – Petitioned by Jerry Messner and Al Geiser held at the East Annex (Williams County Community Offices) building. Commissioner Hilkert read the outline that was prepared for the said meeting along with the original petition. Williams County Drainage Engineer, Brian Fritsch presented the preliminary report and estimate for said petition.

Testimony was heard by various landowners.

Commissioner Davis made a Motion to continue the final hearing for 30 days to allow the Petitioners the opportunity to discuss and consider whether they are willing to be responsible for 100% of the costs of the ditch reconstruction on their respective properties, and also to be responsible for 50% of the cost to the remaining property owners. The continued first hearing is now set for Thursday, June 18, 2015 at 10:00 a.m.

Commissioner Word seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Mr. Hilkert, yes

Mr. Davis, yes  
(See *Resolution 15-0287*)

Mr. Word, yes

- 1:20 The Commissioners met with Matt Davis, WEDCO to update them on the intern or intermittent position.
- 1:30 The Commissioners met with Paul Toth, Jr., President & CEO and Teresa Smith, Director of Business Development for Toledo-Lucas County Port Authority. Also in attendance were Matt Davis, WEDCO and Bill Pepple Williams County Port Authority. Mr. Toth and Ms. Smith reviewed and discussed what the Toledo-Lucas County Port Authority offers for the Northwest Ohio Region.

### **RESOLUTIONS**

9:50

#### **Resolution 15-0281**

Supplemental Appropriation for Williams County Clerk of Courts.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

9:50

#### **Resolution 15-0282**

Supplemental Appropriation for Williams County Sheriff's Office.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

9:50

#### **Resolution 15-0283**

Supplemental Appropriation for Williams County Job & Family Services.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

9:50

#### **Resolution 15-0284**

Supplemental Appropriation for Williams County Engineer.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

9:52

**Resolution 15-0285**

Accepting resignation of an employee from the Williams County Department of Aging.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

9:53

**Resolution 15-0286**

Accepting resignation of an employee from the Williams County Department of Aging.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

1:20

**Resolution 15-0287**

Continuing the first hearing on Single County Ditch #729 Petitioned for by Jerry Messner and Al Geiser to Thursday, June 18, 2015 at 10:00 a.m.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

Also Signed:

Letter to Senator Hite regarding Indigent Defense Reimbursement Rate.

Checklist for Tile or Ditch Repair – Applicant’s Name: Mrs. Richard Downing; Application No: 2015-01; Tile No: 275.

Checklist for Tile or Ditch Repair – Applicant’s Name: Rex Dickinson; Application No. 2015-04; Tile No. 123.

Checklist for Tile or Ditch Repair – Applicant’s Name: Donal Tomblin; Application No. 2014-09; Tile No. 14.

Checklist for Tile or Ditch Repair – Applicant’s Name: Ethan J. Schroeder; Application No. 2015-05; Tile No. 36.

Travel Request for Anna Bostater & Doug Brinkman to attend a Training in Maumee, Ohio on May 18, 2015. (ENG)

Travel Request for Jane Yahraus to attend a 2015 Quarterly Fraud Control Meeting in Findlay, Ohio on June 23, 2015. (J&FS)