

COUNTY COMMISSIONERS' OFFICE  
WILLIAMS COUNTY, BRYAN, OHIO  
June 5, 2014

The Board of Williams County Commissioners met on their regular meeting day with the following members present:

Alan L. Word, Present

Lewis D. Hilkert, Present

Brian A. Davis, Present

**THURSDAY, JUNE 5, 2014**

8:30 Meeting minutes from Thursday, May 29, 2014, and mail were reviewed. Mr. Hilkert moved to accept the minutes as presented, Seconded by Mr. Davis. All voted yes. Mr. Hilkert moved for the adoption to pay the bills submitted as of this date, seconded by Mr. Davis. All voted yes.

9:00 The Commissioners met with Donna Sprow, Executive Director of Williams County Department of Aging for an Office Update. Discussion was held in regards to the Transportation Maintenance Supervisor Position, two FMLAs that were submitted, retirement/resignation and an incident report. Ms. Sprow then asked to enter into Executive Session. Mr. Hilkert moved to enter into **Executive Session ORC 121.22 (G)(1)** to consider the appointment, employment, dismissal, **discipline**, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Mr. Davis seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Mr. Word, yes

Mr. Hilkert, yes

Mr. Davis, yes

*Mr. Hilkert stated they have exited the executive session with **NO FORMAL ACTION** at 9:25 a.m. and open meeting is to recommence.*

9:30 The Commissioners met with Todd Roth, Williams County Engineer and Ann Fitzenrider, Eligibility/Referral Supervisor 1 of Williams County Job & Family Services to discuss the mowing of parks. Williams County Job & Family Services, who currently have maintained the mowing of Opdycke Park, Bible Park, Goldie Newman Park and as well as the Dog Warden's office are no longer able to financially take care of them. The Commissioners asked Todd Roth if this would be something that one of his "summer help" employees could take care of. Todd Roth said that he knew it was coming and that it was only a matter of time. Mr. Roth is going to have his mechanic go through the equipment that J&FS currently has in regards to these parks. If there are said items that the Engineer's Office could use then it will be reviewed on how to do an inter-office transfer.

### **RESOLUTIONS**

8:46 **Resolution 14-0360**  
Approving Change Order #6 – Final on Project #9-2013 – East Annex Radio Communications Infrastructure.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.

8:47 **Resolution 14-0361**  
Approving Change Order #5 – Final on Project #6-2014 – East Annex Site Development.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.

8:48 **Resolution 14-0362**  
Accepting resignation of an employee from the Williams County Department of Job & Family Services, Reason: Retirement.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.

8:49 **Resolution 14-0363**  
Approving two new hires for the Williams County Department of Job & Family Services.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.



10:32

**Resolution 14-0371**

Approve the amendment of Resolution 14-0342 to add additional work to the Polling Location Agreement between Center Township Hall and Williams County, Ohio Board of Elections.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.

10:33

**Resolution 14-0372**

Accepting and Awarding Bid in regards to Project #3-2014 – Drum #475 and Upper End.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.

10:34

**Resolution 14-0373**

Declaring it necessary to levy a tax in excess of the ten mill limitation for the benefit of the Williams County Public Library, Williams County, Ohio.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.

10:35

**Resolution 14-0374**

Approving the promotion of an employee for the Williams County Department of Aging.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.

10:36

**Resolution 14-0375**

Accepting the resignation of an employee from the Williams County Department of Aging.

Commissioner Hilkert made the motion and Commissioner Davis seconded the motion. Motion carried unanimously.

Also Signed:

Certificate of Substantial Completion – Project #6-2013.

Williams County Commissioners Office Dog Warden's Report.

State of Ohio Small Cities Community Development Block Grant (CDBG) Program Economic Development Program Grant Agreement Extension – B-E-11-1DA-2.

F Permit Application submitted by the Montpelier Area Chamber of Commerce.

Travel Request for Jenni Hooser to attend SETS case Intake Training in Dayton, Ohio on June 17-18, 2014. (JFS)

Travel Request for Robin Kemp to attend CLCCA Summer Meeting in Marysville, Ohio on June 20, 2014. (COMM)

Travel Request for Jane Yahraus to attend Quarterly Fraud Control Meeting in Findlay, Ohio on June 24, 2014. (JFS)

Travel Request for Jenni Hooser to attend SETS Case Management Training in Dayton, Ohio on June 24-25, 2014. (JFS)

Permit for use of County Property: Walk to End Alzheimer's; Reason: Promote Alzheimer's Awareness; Place of Event: Courthouse lawn; Date: June 8-Sept 20, 2014.

Credit Card Expenditures – June, 2014 (ENG)