

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
June 28, 2012

The Board of Williams County Commissioners met on their regular meeting day with the following members present:

Lewis D. Hilkert, Yes

Brian A. Davis, Yes

Alan L. Word, Yes

THURSDAY, JUNE 28, 2012

8:40 Meeting minutes from Monday, June 25, 2012, and mail were reviewed. Mr. Davis moved to accept the minutes as presented, Seconded by Mr. Word. All voted yes. Mr. Davis moved for the adoption to pay the bills submitted as of this date, seconded by Mr. Word. All voted yes.

9:00 Bid Opening.

Dan Clum, Engineering Technician, Williams County Engineer's Office met with the Commissioners to open bids for Project #5-2012 – 8' Force Main. Prebid Estimate: \$499,100.00. The following companies submitted bids:

- Gleason Construction Co., Inc. - \$375,842.00
- Taylor Excavating, Inc. - \$358,885.00
- E.R. Zeiler Excavating, Inc. - \$412,648.00
- Crestline Paving & Excavating Co., Inc. - \$393,775.50
- Lingvai Excavating, LLC - \$304,268.60
- Vernon Nagel, Inc. - \$344,175.00
- Miller Bros. Construction - \$396,040.00
- Underground Utilities, Inc. - \$278,982.00

The project bids will be taken under advisement.

9:30 The Commissioners met with the Pam Johnson, Director of Williams County Job & Family Services. Mr. Davis moved to enter into **Executive Session ORC 121.22 (G)(1)** to consider the appointment, **employment**, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual. Mr. Word seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Mr. Hilkert, yes

Mr. Davis, yes

Mr. Word, yes

*Mr. Hilkert stated they have exited the executive session **WITH ACTION** at 9:46 a.m. and open meeting is to recommence.*

(See Resolution 12-0362)

10:00 The Commissioners met with Diamond Zimmerman of WEDCO who discussed the Menard's Enterprise Zone Agreement. Also in attendance were Dennis Miller of Maumee Valley Planning Organization and Chase Francis, state liason who is in Williams County for the day.

10:30 The Commissioners met with Gary Hendricks, Maintenance for a Maintenance Update. Mr. Hendricks updated the Commissioners on the roof repairs and indicated that there is additional work that needs to be completed and advised he will be getting photographs and a quote from the contractor to present to the Commissioners. Mr. Hendricks also indicated that the exterminator has been in and the issue with bees getting into the court room has been taken care of. Mr. Hendricks then discussed the issue of the equipment in the Title Office that needs to be moved. After discussion it was decided that the equipment would be listed on GovDeals for sale.

Finally, a discussion was held with Mr. Hendricks about an issue with an employee's sick leave request.

10:55 The Commissioners met with Kim Herman, Clerk of Courts. Mrs. Herman provided an update on the roof replacement at the Title Office and indicated the contractor has requested a two (2) week extension to complete the work. Also, Mrs. Herman discussed with the Commissioners the fact that the sidewalk at the Title Office is uneven and is in need of some repair and indicated that she has spoken with a contractor. The Commissioners approved her request.

Mrs. Herman also discussed with the Commissioners that her office has been receiving numerous public records requests that are using up a lot of her staff time to provide responses. Mrs. Herman has looked into getting the court records online for public view. Mrs. Herman has looked into the software for this purpose. Mrs. Herman also has looked into a collection agency for collection of unpaid courts costs. The Commissioners have asked that she have the contract reviewed by the Prosecuting Attorney as they believe putting the court records online would be a good investment.

12:00 The Commissioners attended a luncheon at the Bryan Senior Center.

1:40 The Commissioners met with Thomas Thompson, Prosecuting Attorney, to discuss the appointment of a Special Prosecutor.

(See Resolution 12-0372)

RESOLUTIONS

8:40

Resolution 12-0359

Authorizing Williams County Engineer to issue Special Hauling Permit #12-049 CEOD-365 to ZIMMERMAN FARM DRAINAGE.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

8:41

Resolution 12-0360

Ditch Extension granted for Single County Ditch #708.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

8:42

Resolution 12-0361

Ditch Extension granted for Single County Ditch #709.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

9:47

Resolution 12-0362

Accept Resignation of an Employee from Williams County Job & Family Services.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

9:48

Resolution 12-0363

Entering into an Agreement between Premier Office and Floor Cleaning and Williams County Commissioners.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

9:49

Resolution 12-0364

Entering into an Agreement between Premier Office and Floor Cleaning and Williams County Commissioners on behalf of Kim Herman, Williams County Clerk of Courts.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

1:55

Resolution 12-0372

Approving appointment of a Special Prosecuting Attorney.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

Also signed:

Contract & Bidding Documents for FY 2011 Williams County CDBG Formula Program – Village of Pioneer Crommer’s Park Parking Lot Project.

Ohio Small Cities CDBG Program Job Certification Summary for Oberlin Farms Demolition & Recycling, LLC.

Travel request for Dennis Smith to attend the 2012 CLCCA Summer Meeting in Sandusky, OH on July 20, 2012. (ENGINEER)

Travel request for Pamela Johnson to attend 2012 OJFSDA Summer Conference in Dublin, OH on July 22-24, 2012. (J&FS)

Credit Card Appropriation - July, 2012 (COMMISSIONERS)