

COUNTY COMMISSIONERS' OFFICE
WILLIAMS COUNTY, BRYAN, OHIO
May 10, 2012

The Board of Williams County Commissioners met on their regular meeting day with the following members present:

Lewis D. Hilkert, Yes

Brian A. Davis, Yes

Alan L. Word, Yes

THURSDAY, MAY 10, 2012

8:30 Meeting minutes from Monday, May 7, 2012, and mail were reviewed. Mr. Davis moved to accept the minutes as presented, Seconded by Mr. Word. All voted yes. Mr. Davis moved for the adoption to pay the bills submitted as of this date, seconded by Mr. Word. All voted yes.

8:35 The Commissioners met with Kim Herman, Clerk of Courts and Gary Hendricks, Maintenance to review and discuss cleaning/housekeeping. To start off the meeting Kim Herman asked if it was okay to allow an additional Handicap Space be provided at the Title Office & BMV. Commissioners Approved her request.

In regards to cleaning/housekeeping for the Title Office, Ms. Herman stated that the previous person has quit to move on to another job. The Title Office would need someone for 2 hours on 2 days for a 4 hour work week. Commissioner Davis asked if she currently had any employee on reduced hours that might be interested in picking back up some hours. Ms. Herman stated she does have one employee who is on reduced hours and she may be interested. Kim has also looked at what her Title girls could do to help out during the day with the after hour cleaning. Ms. Herman did request that the sweeping and mopping would need to be done outside of the 8:30 a.m. – 4:30 p.m. time slot. Commissioners Hilkert asked Gary Hendricks if they could handle the extra house. Mr. Hendricks informed the Commissioners that they ran a trial run on Tuesday but it was during work hours and that didn't work out very well. Commissioner Hilkert asked if he would like to try it for a little time frame and then we can re-evaluate. Ms. Hendricks stated that sounded good. Commissioner Davis stated that first off Kim needed to check with her employee who is currently on reduced hours. Commissioners Davis also ask Gary if he thought he could handle the extra work load because when Gary came in on Monday, May 7, 2012 he was asking for additional help in regards to the cleaning of the courthouse. Mr. Hendricks said yes I suppose I did come full circle here. Commissioner Word stated, Talk with your employee and see if this can all be worked out. Commissioners Davis said, If we can help her out that is where we need to start. Ms. Herman responded, we wanted to start with you guys and see what your thoughts are. Commissioner Davis said, Have the three of you sit down and work things out. Kim asked at this time can Gary & Josh help us out until we get this all worked out?

The Commissioners responded with, yes, as long Gary is willing. Gary then responded with a yes.

Gary also discussed the body work for the 2001 Maintenance Truck per Commissioner Hilkert's request. After reviewing the quotes and realizing that that trade-in value of the truck is \$2,000.00 the Commissioners decided to let this issue end.

10:00 The Commissioners met with DeKalb County Commissioners in Auburn, Indiana for a Joint Board Meeting in regards to the Jerry Varner Ditch #96-00-0.

11:45 The Commissioners met with Diamond Zimmerman, Director of WEDCO to review and discuss hiring an assistant position for her office.

RESOLUTIONS

8:32 **Resolution 12-0247**

Authorizing Williams County Engineer to issue Permit #12-002 to Frontier to install/maintain.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

8:32 **Resolution 12-0248**

Accepting the Williams County Round 27 Roster.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

8:33 **Resolution 12-0249**

Accepting the resignation of Kelli Thohrnburg as a Fulltime Paramedic with the Williams County EMS.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

8:33 **Resolution 12-0250**

Authorizing Williams County Engineer to issue Permit #12-003 to Frontier to install/maintain.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

11:40

Resolution 12-0251

Approving a New Hire for the Williams County Department of Aging, Lona Altaffer for Site Assistant for the Bryan Senior Center.

Commissioner Davis made the motion and Commissioner Word seconded the motion. Motion carried unanimously.

Also signed:

Lick Creek Resolutions:

- Approve Transcript From The February 23, 2012 Hearing as Official Record
- Approve Minutes from the April 9, 2012 Meeting
- Adjournment on Final Hearing on Petition for the Lick Creek Ditch Improvement Project Petitioned for by Landowners
- Authorize Advance of 10% of Estimated Cost of Project to Lick Creek Fund to be Split between the Two Counties
- Authorize Payment of \$70.03 to Bryan Publishing and \$122.50 to Defiance Publishing

Permit for use of County Property: Group: Bryan High School Band, Reason: Spring Concert, Place of Event: Bandstand; Date: May 13, 2012.

Travel request for Don Bulla & Dawn Baldwin to attend Northwest Ohio Hazardous Planning Committee Meeting in Napoleon, OH on May 16, 2012. (EMA/9-1-1)

Travel request for Don Bulla to attend Introduction to CAMEO Suite Course at Ohio EMA Building on May 21-24, 2012. (EMA/9-1-1)